

Downtown Revitalization Committee

Meeting Minutes

July 22, 2008

6:00 p.m.

I. **Present:** Chairman Harpie, Mayor Wright, Marie Dowling, Jay Bottalico, Chris Banach.

Others Present: Town Manager John Salomone, Mrs. Cohen, Mr. Richard Simons,
Town Planner Ed Meehan.

II. **Committee Meeting Minutes**

- June 18, 2008 – Mr. Banach moved to approve, seconded by Mr. Bottalico and approved as presented.
- June 24, 2008 – Mr. Bottalico moved to approve, seconded by Mayor Wright and approved as presented.
- July 8, 2008 – Mr. Banach requested that the Minutes be corrected to clarify that the reference to the restaurant as a focal attraction within the municipal lot should be credited to Mayor Wright; Mr. Bottalico moved that the Minutes be approved as corrected, seconded by Mayor Wright and approved.
- July 16, 2008 – Public Informational Meeting, Mr. Bottalico moved the Minutes be approved, seconded by Mayor Wright and approved as presented. Mr. Banach abstained.

III. **Public Participation:** - None. Mayor Wright reported receipt of e-mails from Richard Simons and Forest Doyle submitting their comments for improvements to the Town Center.

Mr. Harpie requested that these e-mails be added to the meeting record and be reviewed by the Committee members.

IV. **Re-Cap of July 16 Public Information Meeting:** - Additional Ideas:

- Mr. Harpie requested that any contacts with the Bonelli family also include Mayor Wright in the discussions.
- Mrs. Dowling suggested that good signage and a cohesive design with a logo theme would draw attention to the center, also could be used for marketing purposes.

Chris Banach moved that a water fountain concept be considered as a focal point attraction within the municipal parking area. Seconded by Mr. Bottalico and approved.

Mayor Wright moved that the fountain concept be expanded to include the veteran's memorial suggested at the informational meeting; a "Town Green" fountain concept, and restaurant as possible focal points. Seconded by Mr. Bottalico and approved.

V. **Committee Schedule RFP**

Ed Meehan presented a draft RFP Schedule with a target August 17th advertisement date.

The Committee agreed to meet August 12th to review the draft and then report to the Town Council the same evening.

VI. **Committee Comments**

Mrs. Dowling asked the timeline for project construction. Mr. Harpie stated the schedule is to get consensus on a final design by early January 2009 and have bid documents ready for Spring 09 construction.

VII. Adjournment at 6:45 p.m.
Submitted,

Edmund J. Meehan
Town Planner